

# Notice to Instructors

October 18, 1918.

Dear Professor:-

In compliance with the request of Reverend Doctor Guilday, Assistant District Educational Director, a meeting of the Instructors of the S.A.T.C. will be held on Monday, October 21st, at 11 a.m. in Room 212 McMahon Hall. Doctor Guilday will make known certain wishes of the Committee on Education and Special Training, and it is important that every Instructor concerned should be present.

Sincerely yours,

1918 OCT 21 11 13 AM



The Catholic University of America  
Washington, D. C.

OFFICE OF THE DIRECTOR OF STUDIES

October 29, 1918.

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1. This academic year (1918-1919) is divided into three terms of 12 weeks each. Under normal conditions the first term would have ended December 21; the second, March 21; the third, June 21. It is not yet known whether these dates will be retained as they are, or shifted so as to give the full 12 weeks in each term. "It is desirable that each term be a unit in itself as students of appropriate age may be withdrawn at the end of any term."

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7. At least one hour each week should be given to discussion or quizz; the Department advises that two hours be given. For this purpose the larger classes will be divided into sections of about 30 students each and an Instructor will be assigned to each section.

8. Reports. The scholarship of each student is to be shown in monthly reports, based on recitations, quizzes and other tests. The grades are to be made on a basis of 100%. Each Instructor will transfer the marks from his class record to cards preserved in the Office of the Director of Studies and will come to the Office for that purpose during the last week in each month.

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*Edw. A. Pace*  
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P A R T I

B. SPECIAL OUTLINE

PRE-COLUMBIAN AMERICA ( to 1492)

I. EUROPEAN BACKGROUNDS TO AMERICAN HISTORY



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TO THE INS



One of the remarkable features in the present world-crisis is the sudden discovery of new meanings for well known facts and tendencies. There is already



WAR DEPARTMENT  
Office of The Surgeon General  
Washington

September 27, 1918.

MEMORANDUM to all Camp and Division Surgeons; Commanding officers of Base and General Hospitals; Surgeons, Independent Posts and Stations; Department Surgeons; Surgeons, all special camps.

1. It is desired that the following twelve suggestions for avoiding influenza be given all possible publicity in your camp, by placarding, and other proper means of bringing it to the attention of the command.

"HOW TO STRENGTHEN OUR PERSONAL DEFENSE AGAINST SPANISH INFLUENZA."

1. Avoid needless crowding- influenza is a crowd disease.
2. Smother your coughs and sneezes - others do not want the germs which you would throw away.
3. Your nose, not your mouth was made to breathe through - get the habit.
4. Remember the three C's - a clean mouth, clean skin, and clean clothes.
5. Try to keep cool when you walk and warm when you ride and sleep.
6. Open the windows - always at home at night; at the office when practicable.
7. Food will win the war if you give it a chance - help by choosing and chewing your food well.
8. Your fate may be in your own hands - wash your hands before eating.
9. Don't let the waste products of digestion accumulate - drink a glass or two of water on getting up.
10. Don't use a napkin, towel, spoon, fork, glass or cup which has been used by another person and not washed.
11. Avoid tight clothes, tight shoes, tight gloves - seek to make nature your ally not your prisoner.
12. When the air is pure breathe all of it you can - breathe deeply."

CHARLES RICHARD,  
Brigadier General, Medical Corps,  
Acting Surgeon General.  
U.S.Army.



October 6, 1918.

By order of the War Department, all classes  
will be discontinued until further notice.

(Rt. Rev.)

Rector.



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N O T I C E

Students who intend, after being discharged, to  
continue their studies, are requested to report to the  
Dean of the Faculty under which they register, and to  
have their courses arranged. The regular academic  
schedule of subjects and hours will be resumed as  
soon as demobilization is completed.

By Order of the Rector.

December 2, 1918.

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N O T I C E

All students NOT members of the S. A. T. C. who wish to follow courses of instruction in the University under the faculties of Science, Letters or Philosophy are directed to call at the office of the Deans, Room 213 McMahon Hall, between 9.00 a.m. and noon on Friday, November 8.